



*Castle House
Great North Road
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NG24 1BY*

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www.newark-sherwooddc.gov.uk

Wednesday 1 April 2026

**Chair: Councillor M Pringle
Vice-Chair: Councillor N Ross**

Members of the Committee:

**Councillor A Brazier
Councillor C Brooks
Councillor A Freeman
Councillor J Hall
Councillor S Haynes
Councillor R Holloway
Councillor R Jackson**

**Councillor D Moore
Councillor P Rainbow
Councillor K Roberts
Councillor K Smith
Councillor T Thompson
Councillor T Wendels**

Substitutes

**Councillor N Allen
Councillor D Darby
Councillor P Harris
Councillor M Home
Councillor S Michael
Councillor M Shakeshaft
Councillor L Tift**

| | |
|-----------------|---|
| MEETING: | Policy & Performance Improvement Committee |
| DATE: | Monday, 13 April 2026 at 6.00 pm |
| VENUE: | Civic Suite, Castle House, Great North Road, Newark NG24 1BY |

**You are hereby requested to attend the above Meeting to be held at the time/place
and on the date mentioned above for the purpose of transacting the
business on the Agenda as overleaf.**

If you have any queries please contact Helen Brandham on helen.brandham@newark-sherwooddc.gov.uk.

AGENDA

| | <u>Page Nos.</u> |
|--|------------------|
| 1. Notification to those present that the meeting will be recorded and streamed online | |
| 2. Apologies for Absence | |
| 3. Declaration of Interest by Members and Officers | |
| 4. Minutes of the meeting held on 23 February 2026 and 16 March 2026 | 4 - 18 |

Reports and Presentations

| | |
|---|-----------|
| 5. Customer Experience Strategy 2023/2027 Progress Report | 19 - 23 |
| 6. Revisiting - Tenant Engagement at Newark & Sherwood | 24 - 47 |
| 7. Planning & Infrastructure - Presentation | 48 - 49 |
| 8. Heating & Gas Servicing Policy | 50 - 68 |
| 9. The Gas Meter Make Safe Policy | 69 - 84 |
| 10. Passenger Lifts, Stair Lifts & Hoists Policy | 85 - 99 |
| 11. Presentation by the Portfolio Holder for Heritage, Culture & the Arts | 100 - 101 |

Reports from Working Group

| | |
|--|---------------|
| 12. Update on Estate Walkabouts Working Group | To Follow |
| 13. Update on Heritage & Culture Working Group | Verbal Report |

Review of Cabinet Work Programme and Recent Decisions

| | |
|--|-----------|
| 14. Cabinet Forward Plan (March to June 2026) | 102 - 104 |
| 15. Minutes of Cabinet Meetings 24 February 2026 24 March 2026 | 105 - 121 |

Topic Suggestions

None

16. Exclusion of the Press & Public

The Policy & Performance Improvement Committee will be invited:

‘To consider resolving that, under section 100A (4) of the Local Government Act 1972, the press & public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.’

Category of “Exempt Information” Under Schedule 12A of the Local Government Act 1972 as amended

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4.

17. Exempt Minute of Cabinet Meeting
24 February 2026

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18. Provisional Items for Future Agendas

- Review of Grant Schemes
- Sherwood & Newark Citizens Advice Update
- Councillors Ward Fund Scheme
- Q4 Housing Compliance Update
- Appointment of Members to Tenant Engagement Board and Planning Policy Board
- Tenant Engagement Strategy - Full review with substantial changes
- Annual report - Housing Repairs and Empty Homes
- Performance Framework
- Yorke Drive Update

Note Fire Alarm Evacuation

In the event of an alarm sounding please evacuate the building using the nearest fire exit in the Civic Suite. You should assemble at the designated fire assembly point located in the rear car park and remain there until the Fire Service arrive and advise it is safe to return into the building